

Neighbourhood Camp Site Supervisor

Hours: 40 hours/week

Duration: 8 weeks in July & August, some paid planning time in June

Start Date: June 2024 (some flexibility)

Wage: \$20 per hour

Application Deadline: Accepting Resumes until all positions are filled

Summary of the Position:

The Neighbourhood Groups host summer camps at different locations across the city of Guelph. The Guelph Neighbourhood Support Coalition (GNSC) is looking for creative and energetic individuals who have a passion for day camps, want to further their experience working with children, thrive in a team setting, and have some planning and supervision experience. In this role you will take the lead in designing and delivering summer camps that are safe, educational, inspiring, and responsive to Neighbourhood Group (NG) priorities. This position includes part-time work in June (paid planning time), and full-time work for 8 weeks which includes one week of training with the rest working in the day camps, in July and August.

Working Environment:

We work in public and catholic schools across the city, where there is access to a large play space (usually a gymnasium), and some break-out rooms for programs and storage. We aim to go outside to neighbourhood parks and sites as much as possible. We are hiring for Site Supervisors in three neighbourhoods:

- Brant Ave Neighbourhood Group - Brant Ave Public School (64 Brant Ave.)
- North Riverside Neighbourhood Group - Waverley Drive P.S. (140 Waverley Dr.)
- Two Rivers Neighbourhood Group - Sacred Heart C.S. (125 Huron St.)

Responsibilities:

- Work cohesively with other staff, volunteers, and neighbourhood group members to ensure a safe, efficient, respectful and supportive working environment
- Assist with camp planning duties assigned by the Neighbourhood Support Worker (Activity planning, LIT program planning, communication platforms, staff training)
- Plan 6 to 8 weeks worth of engaging summer youth programs in a Mon-Fri day camp
- Supervise and support up to 5 camp staff
- Supervise and support up to 30 youth participants (along with other staff leaders)
- Encourage and support an inclusive, safe, and fun environment for kids
- Attend all GNSC trainings to equip staff with the skills to be successful in this position
- Other duties may be assigned if appropriate and agreed upon

Qualifications:

- Experience working with children, youth, teens and families
- Experience planning and leading children in group work, games, activities, and crafts
- Experience as a team lead, supervisor, or manager
- Knowledge of the Neighbourhood Groups, their values, and their programming
- Strong organizational skills (tracking hours, making schedules, supporting volunteers)
- Ability to relate to and engage a diverse community of people
- Welcoming and encouraging attitude, good interpersonal skills
- Ability to think creatively and find solutions to challenges and conflict
- Must have or be willing to get a Vulnerable Sector Check
- Must hold or be willing to complete first aid certification and CPR certification

Prioritization

This position is open to all qualified candidates. Our goal is to attract, develop and retain talented employees from diverse backgrounds, allowing the community to benefit from and celebrate a wide variety of experiences and perspectives. People from diverse, traditionally underrepresented and marginalized communities are encouraged to apply.

The GNSC is an employer that values diversity in the workplace. We will accommodate any individual needs in keeping with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If you require an accommodation in order to participate in the hiring process, please contact us to make your needs known in advance.

How to apply:

Please submit a cover letter & resume, indicating if you'd prefer to work at a specific camp:
c/o Guelph Neighbourhood Support Coalition (GNSC)
jobs@guelphneighbourhoods.org

Or, in person at: 42 Carden Street, Guelph, Ontario, N1H 3A2

Thank you to all candidates for your interest, only those being considered for an interview will be contacted. Personal information collected through the recruitment process will be used solely to determine employment eligibility.