



*Safe, healthy Neighbourhoods, where everyone feels at home*

## Neighbourhood Community Programmer

with the North Riverside Neighbourhood Group

**Hours:** 10 hours/week (some evening and weekends required)

**Wage:** \$20.90/hr

**Start Date:** February 2024

**Application Deadline:** February 9<sup>th</sup>, 2024

### **About NRNG and GNSC:**

The North Riverside Neighbourhood Group (NRNG) is a community-driven organization seeking to engage community members to provide programs and supports for children, youth, and families, that will accentuate the strengths and meet the needs of our community in the North East end of Guelph.

The Guelph Neighbourhood Support Coalition (GNSC) is a network of neighbourhood groups, sponsoring agencies and program partners. These groups work together to create equitable access to resources, and help each other work towards healthy, safe, connected neighbourhoods where everyone feels at home in Guelph, Ontario.

### **Summary/Purpose of the Position:**

The NRNG provides accessible and inclusive programming throughout the year including camps, after-school programs, home alone and babysitting courses and community events, etc... The role of the Community Programmer is to plan and implement all programs. Outreaching to the whole neighbourhood is an important element. The position is supported directly and supervised by the NRNG Neighbourhood Support Worker, with additional support from other GNSC staff as needed.

### **Working Environment:**

This position will take place in person at our office and neighbourhood program spaces, mainly out of Portable #4 at Waverley Dr. Public School. A portion of this position may also be remote and or online, or at other locations as possible.

### **Responsibilities:**

- Plan and deliver engaging activities and programs for all ages in our neighbourhood
- Work cohesively with other staff, volunteers, and neighbourhood group members to ensure a safe, efficient, respectful and supportive working environment
- Lead the program budgeting and resourcing (including craft supplies, snacks, etc)
- Supervise and support up to 15 participants (with another staff or volunteer)



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- Encourage and support an inclusive, safe, and fun environment for kids, youth and families
- Attend all GNSC trainings to equip staff with the skills to be successful in this position
- Attend Neighbourhood and outside community meetings as needed
- Other duties may be assigned if appropriate and agreed upon
- Upon mutual agreement, there is the option to shift to full time work over the summer to support the camps

### **Training:**

- General GNSC orientation training
- First Aid and CPR (have it, or have a willingness to get it)
- General NRNG orientation session

### **Qualifications:**

- Experience working with community members of all ages
- Experience working with vulnerable populations
- The ability to work respectfully with others
- The ability to access transportation to and from the work site
- Willingness to get a Police record check for the Vulnerable Sector
- Must be able to work independently at times, while remaining in good communication with a community team

### **Prioritization:**

This position is open to all qualified candidates. Our goal is to attract, develop and retain talented volunteers from diverse backgrounds, allowing the community to benefit from and celebrate a wide variety of experiences and perspectives. People from diverse, traditionally underrepresented, and marginalized communities are encouraged to apply.

The GNSC is an employer that values diversity in the workplace. We will accommodate any individual needs in keeping with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If you require an accommodation in order to participate in the hiring process, please contact us to make your needs known in advance.



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**How to apply:**

Please submit a cover letter & resume to:

North Riverside Neighbourhood Group

[jobs@guelphneighbourhoods.org](mailto:jobs@guelphneighbourhoods.org)

42 Carden Street, Guelph, Ontario, N1H 3A2

Personal information collected through the recruitment process will be used solely to determine eligibility for employment. We thank all candidates in advance, however, only those being considered for an interview will be contacted.