



**Position:** Neighbourhood Support Worker with Junction Neighbourhood Group

**Compensation:** \$20/hr, for 10 hours per week (flexible hours)

**Location:** JNG is located between Edinburgh Road and the Hanlon Parkway, South to Wellington Road, and North to Paisley Road in Guelph, ON.

**Application Deadline:** Thursday, April 9th, 2021

**Start Date:** April 2021 (flexible start date)

**Please note:** the successful candidate will be employed by and will report to the Guelph Neighbourhood Support Coalition (GNSC) and the Junction Neighbourhood Group (JNG), and will work in partnership with the Junction Food Network (JFN) Advisory Committee.

**COVID-19 Considerations:** This position will be partially remote due to COVID-19. This position does involve community outreach. The successful candidate may be required to meet with members of the advisory committee and members of the Junction Neighbourhood. Appropriate masking and physical distancing measures will be taken and supported.

### **The Opportunity:**

We are currently seeking a community-oriented individual to catalyze the Junction Neighbourhood Group (JNG) by supporting community members and community driven initiatives, including the JFN. The successful candidate will help foster a sense of belonging and stewardship in the community, most notably through building and inspiring mutually respectful relationships, and through sharing local food and food resources. There is a considerable amount of flexibility and collaborative capacity in this role, as the successful candidate will be an acting member of the following working groups: the GNSC, the JFN, and the Junction Neighbourhood Group.

### **Responsibilities include:**

**Communications:** Maintain various streams of engagement for consistent communications (including email list, newsletter). Attend meetings with community members, and other GNSC staff and volunteers. Communicate initiatives happening within the neighbourhood and present opportunities happening in the broader community to neighbours.

**Outreach:** Connect with various community groups (including community gardens, youth, environmental) to support growth of the Junction Neighbourhood Group's presence in the community. Connect with local groups and leaders who are involved in food initiatives. Present potential collaboration opportunities to grow the food network. Respond to inquiries to the food network and to the neighbourhood group and connect those community members to the people/

resources that may be helpful. Support community members and community projects as they arise.

**Volunteer Coordination:** Recruit and support interested community members to become active in the community and coordinate their efforts.

**Social Media:** Create content and maintain a social media presence (including instagram, facebook, twitter, and website).

**Marketing:** Coordinate, print, and deliver marketing materials to residents of the neighbourhood (on the ground engagement). Leverage our own, as well as other email lists, facebook groups, newspapers, and newsletters to advertise our events (virtual engagement). Facilitate contests and prizes.

**Event Coordination:** Coordinate workshops and virtual events, as well as events in the community when we are able to meet in-person.

**Funding:** Seek applicable funding opportunities and complete grant applications. Fundraising efforts, and some support of financial management may be required.

**Data Collection:** Create surveys and feedback opportunities for the community's input and perspectives to be involved in the development of the food network.

#### **The ideal candidate has:**

- A passion for relationship and community building and sustainability
- Experience with community development, and/or the non-profit sector
- Experience with digital communications, social media management and outreach
- Demonstrated experience working independently, in collaborative settings, and under self-direction
- Knowledge of the Junction Neighbourhood Group, and/or the GNSC
- Experience with a home garden or gardening would be considered an asset

This opportunity is permanent and includes part-time hours of \$20 per hour for up to 10 hours per week. There is a 3-month probationary period after which the contract will be reassessed by the GNSC and the JFN advisory committee.

#### **How To Apply:**

Please send your resume and cover letter to [jobs@guelphneighbourhoods.org](mailto:jobs@guelphneighbourhoods.org) before Friday, April 9th, 2021.

Personal information collected through the recruitment process will be used solely to determine eligibility for employment. We thank all applicants for their interest, but only those considered for an interview will be contacted. Your local Neighbourhood Group in Guelph would always appreciate your contact and/or support!