

Camp Assistant

Hours: 37-40 hours/week

Duration: 6-8 weeks July & August

Start Date: Mon, June 3rd, 2019 (some paid trainings held in June, specifically on the weekends of June 8/9th; and June 15/16th)

Wage: \$15.00/hour

Application Deadline: Wed, April 17th, 2019

Summary of the Position:

The Neighbourhood Groups host eight summer camps at different locations across the city of Guelph. The Guelph Neighbourhood Support Coalition (GNSC) is currently looking for creative and energetic individuals who thrive in a team setting, have some camp leading experience, love working with children, and who will help design and deliver summer camps that are safe, educational, inspiring, and responsive to Neighbourhood Group (NG) priorities. **The Camp Assistant is a senior Camp Leader who will work as a group leader, but who will also mentor with and support the Site Supervisor.** This position includes part-time work in June (up to 20 hours of paid training), and full-time work in the day camps, Mon-Fri for 6-8 weeks in July and August.

Working Environment:

We work in public and catholic schools across the city, where there is access to a large play space (usually a gymnasium), and some break out rooms for programs and storage. We aim to go outside to neighbourhood parks and sites as much as possible. We are hiring Camp Assistants in Brant Avenue Neighbourhood Group; Grange Hill East Neighbourhood Group; North Riverside Neighbourhood Group; Parkwood Gardens Neighbourhood Group; Rickson Ridge Neighbourhood Group; and Two Rivers Neighbourhood Group.

Key Responsibilities:

- Work cohesively with other staff, volunteers, and Neighbourhood Group members to create and implement a safe, educational, developmentally appropriate, and fun camp program for the neighbourhood
- Shadow, mentor with, and support the Site Supervisor, assisting with oversight of the camp, staff and volunteers
- Complete all GNSC trainings designed to equip staff with the skills to be successful in the position
- To be actively involved in program planning and the delivery of inclusive, engaging and creative activities for campers aged 4-11 yrs old in a day camp setting
- Support and motivate children to participate in program activities, games, and crafts in a creative and inclusive manner that helps all children succeed in a camp setting
- Be responsible for the health and safety of participants, volunteers, and coworkers
- Act as a role model to camp staff participants and volunteers
- Work co-operatively with staff, leaders-in-training, volunteers, parents, and participants in maintaining a positive and effective team
- Interact with participants forming relationships with participants and parents
- Problem solve effectively making decisions based on equity, fairness, consistency and compassion

- Program set-up and clean up, maintaining the cleanliness and control of the site, equipment, and supplies

Qualifications:

- Paid or volunteer experience working with children, youth, and teens
- Experience planning and leading children in group work, games, activities, and crafts
- Commitment to encouraging the healthy growth, development and success of children and youth through skill and relationship building
- Experience with time and task management
- Excellent written and oral communication skills
- Must hold a valid First Aid with CPR certificate by the start of camp (training will be offered Sat, June 1st)
- Must have or be willing to get a Vulnerable Sector Check, and a Family and Children's Services background check
- High Five Certification in Principles of Healthy Child Development (Parks and Recreation Ontario) is an asset
- Completion of Leader In Training Program is an asset
- Previous camp experience is an asset

Prioritization

This position is open to all qualified candidates. Our goal is to attract, develop and retain talented employees from diverse backgrounds, allowing the community to benefit from and celebrate a wide variety of experiences and perspectives. People from diverse, traditionally underrepresented and marginalized communities are encouraged to apply.

The GNSC is an employer that values diversity in the workplace. We will accommodate any individual needs in keeping with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If you require an accommodation in order to participate in the hiring process, please contact us to make your needs known in advance.

How to apply:

Please submit a cover letter & resume, **indicating if you'd prefer to work at a specific camp:**

c/o Guelph Neighbourhood Support Coalition (GNSC)

jobs@guelphneighbourhoods.org

42 Carden Street, Guelph, Ontario, N1H 3A2

Thank you to all candidates for your interest, only those being considered for an interview will be contacted. Personal information collected through the recruitment process will be used solely to determine eligibility for employment.