

Camp Assistant Supervisor

Hours: 35-40 hours/week

Duration: 7/8 week Summer contract, July & August, 2018

Start Date: June 1st, 2018 (paid trainings throughout June)

Wage: \$15/hour

Application Deadline: April 26th, 2018

Summary of the Position:

This is a Guelph Neighbourhood Support Coalition (GNSC) job, working with one of eight summer camp across the city. GNSC is looking for creative and energetic individuals who thrive in a team setting, have some supervision experience, love working with children, and who will help design and deliver summer camps that are safe, educational, inspiring, and responsive to Neighbourhood Group (NG) priorities. The camps are in various neighbourhoods, and run in July and August, with some paid training days in June.

Working Environment:

We work in elementary, public and catholic schools across the city, where there is access to a large play space (usually a gymnasium), and some break out rooms for programs and storage. We like to go outside to neighbourhood parks as much as possible. There are staff positions in Brant Avenue Neighbourhood Group; Grange Hill East Neighbourhood Group; North Riverside Neighbourhood Group; Parkwood Gardens Neighbourhood Group; Rickson Ridge Neighbourhood Group; and Two Rivers Neighbourhood Group.

Responsibilities:

- Work cohesively with other staff, volunteers, and Neighbourhood Group members to create and implement a safe, educational, developmentally appropriate, and fun camp program for the neighbourhood
- Shadow, mentor with, and support the Site Supervisor, assisting with oversight of the camp, staff and volunteers
- Plan and deliver inclusive activities, games, and crafts for campers in a group setting
- Attend all GNSC trainings
- Be present and engaged during all work hours
- Support and motivate children to participate in programs
- Respect and uphold Neighbourhood Group policies and procedures when necessary
- Report any incidents/accidents to Site Supervisor and complete all necessary forms
- Role model positive child-minding practices for camp staff, LITs and volunteers
- Interact with campers and families in a professional and kindly manner
- Set-up and tidy up for programs, maintaining the cleanliness of the site, equipment, and supplies
- Other duties as assigned

Qualifications:

- Experience related to the duties listed above, acquired through education and previous volunteer/work
- Returning as a full time high school/college/university student (in fall 2018)
- Strong interpersonal and effective time-management skills to work with children, youth and adults
- Commitment to encouraging the healthy growth, development and success of children and youth
- Excellent written and oral communication skills
- Valid First Aid, CPR required by date of hire
- Certification in High Five Principles of Healthy Child Development (offered by employer)
- A satisfactory Police Record Check and Family and Children's Services Records Check

Guelph Neighbourhood Support Coalition Equity Statement:

As an organization we are committed to creating and fostering safe, inclusive spaces for all members of our communities. We hold diversity and equity practices as foundational in our coalition. We strive to make our programs, spaces, and practices equitable and inclusive. We acknowledge that discrimination occurs on individual and systemic levels to further marginalize designated groups. Our organization is open and welcome to individuals and groups regardless of race, sex, gender identity, sexual orientation, ability, age, nationality, place of origin, colour, ethnicity, culture, citizenship, mental health, religion or faith, socio-economic status or marital status. We want to celebrate the notion of difference, which strengthens our individual and collective decision making ability and the richness of our neighbourhoods.

How to apply:

Please submit a cover letter & resume, indicating if you'd prefer to work at a specific camp:

c/o Guelph Neighbourhood Support Coalition

jobs@guelphneighbourhoods.org

42 Carden Street, Guelph, Ontario, N1H 3A2

Accessibility accommodation will be provided in all parts of the hiring process – *Applicants are asked to please make their needs known in advance*. Personal information collected through the recruitment process will be used solely to determine eligibility for employment. We thank all candidates in advance, however, only those being considered for an interview will be contacted.