

Neighbourhood Summer Camp Leader

Resumes are being accepted for a Neighbourhood Summer Camp Leader in Neighbourhood Groups in partnership with the Guelph Neighbourhood Support Coalition. The successful candidate will work as a team member with other staff, volunteers, and parent committee members to create and implement an inclusive, safe, fun, and developmentally appropriate summer camp experience for children and youth in the neighbourhoods of Guelph.

Duties:

- Complete mandatory training designed to equip staff with the skills to be successful in the position
- Develop a well unified team concept with all members of the team.
- Establish and enforce rules, report any accidents to Supervisors and complete all necessary forms.
- Act as a resource person and support to the program team.
- Attend all staff meetings and training sessions.
- Delegate responsibility and follow up to ensure tasks are completed properly.
- Coordinate program plans and implementation of programmed activities.
- Support and evaluate staff in all areas through continuous feedback.
- Active involvement in all aspects of planning, implementation, of a program that is sensitive to the diversity of the neighbourhood
- Be responsible for the health and safety of participants and volunteers
- Work co-operatively with staff, leaders-in-training, volunteers, parents, and participants in developing an effective team
- Act as a role model to camp staff participants and volunteers.
- Interact with participants forming relationships with participants and parents
- Problem solve effectively making decisions based on fairness, consistency and common sense
- Program set-up and clean up, maintain the cleanliness and control of the site, equipment, and supplies
- Other duties as assigned

Qualifications:

- Experience related to the duties listed above, normally acquired through education and previous volunteer/work experience with children/youth. Candidates with an equivalent combination of education and experience may be considered.
- Strong interpersonal and self-management skills in order to work effectively with children, youth and adults in a team environment
- An attitude of acceptance, empathy and concern for building healthy relationships
- Commits to encouraging the healthy growth, development and success of children and youth
- Excellent written and oral communication skills
- Valid First Aid, CPR required by date of hire
- High Five Certification in Principles of Healthy Child Development (Parks and Recreation Ontario) an asset
- Completion of Leader In Training Program an asset
- A satisfactory Police Record Check and Family and Children's Services Records Check at the time of hire
- Previous camp experience would be an asset

Benefits to the candidate:

- Develop organizational, supervisory, communication, interpersonal, problem solving, leadership, and program planning skills
- Receive comprehensive training to prepare for the position
- Gain work experience in the fields of recreation and leisure, early childhood education and development, teaching, and community development

Mandatory training: Dates in June TBA

All Candidates will be required to participate in a group hiring process on Sat May 3, 2014 from 8:30 am –1:00pm.

To apply, please forward a cover letter and resume by 4:00 pm on Friday March 21, 2014 to:

Guelph Neighbourhood Support Coalition
10 Carden Street, Unit CW3 Guelph, ON N1H 3A2

Phone: (226) 971-3067

Email: dan.evans@guelphneighbourhoods.org

Personal information collected through the recruitment process will be used solely to determine eligibility for employment. We thank all candidates in advance; however, only those being considered for an interview will be contacted.